# Erasmus+ Programme

### Key Action 1
### – Mobility for learners and staff –
### Higher Education Student and Staff Mobility

## Inter-institutional agreement 2017-2021
### between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

## A.   Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|---|---|---|---|
| UNIVERSIDAD DE ALICANTE<br><br>(Faculty of Economic and Business Sciences, Department Social Work and Social Services) | E  ALICANT01 | **Mobility Office**<br>Email: s.internacional@ua.es<br>Phone: +34 96 590 3812 | http://www.ua.es<br>http://sri.ua.es/es/movilidad |
| KOCAELI UNIVERSITY<br><br>(University School of Health, Department of Social Work) | TR KOCAELI02 | Prof. Hakan Acar<br>Kocaeli University School of Health<br>Department of Social Work<br>Phone: 0090 262 303 7805<br>Fax: 0090 262 303 7803<br>Email:<br>hakan.acar@kocaeli.edu.tr | http://int.kocaeli.edu.tr/int/ |

## B. Mobility numbers[1] per academic year

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.*

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods — Staff Mobility for Teaching [total number of days of teaching periods or average duration *] |
|---|---|---|---|---|
| E ALICANT01 | TR KOCAELI02 | 0923 | Social Work | 1 teaching staff x 5 days (=5 days) |
| TR KOCAELI02 | E ALICANT01 | 0923 | Social Work | 1 teaching staff x 5 days (=5 days) |

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruc- tion 2 | Recommended language of instruction level[2] — Student Mobility for Studies [Minimum recommended level: B1] | Recommended language of instruction level[2] — Staff Mobility for Teaching [Minimum recommended level: B2] |
|---|---|---|---|---|---|
| E ALICANT01 | | Spanish | English # | Spanish B1, English# B2 | Spanish B2, English B2 |
| TR KOCAELI02 | Social Work (762) | Turkish | English | English B1 | |

# This applies to the catalogue of courses taught in English: http://web.ua.es/en/vr-ric/courses-in-english.html
For more details on the language of instruction recommendations, see the course catalogue of each institution.

## D. Additional requirements

E ALICANT01:
Course Catalogue:
http://sri.ua.es/en/movilidad/exchanges/undergraduate-programmes.html

The Student Support Centre of the University of Alicante, CAE, consists of a multidisciplinary team of social workers, psychologists, managers and technical ICT accessibility, sociologists, whose mission is to offer a specific attention to the students with special needs in order to ensure their full participation in the University following the principles of equality of opportunity and universal accessibility. In order for the CAE to assess and plan the special support,

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[1] Mobility numbers can be given per sending/receiving institutions *and per education field (optional*: http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx)

[2] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see
http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

the students need to provide some additional documentation (such a professional diagnosis/ prognosis/ assessment plan of the home institution) to get a more complete understanding of the situation.

E.  Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|---|
| E ALICANT01 | 1 June | 1 November |
| TR KOCAELI02 | 15 September | 15 February |

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within **4 weeks**.

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement
In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F.  Information

1.  Grading systems of the institutions

In the Spanish System, marks are graded from 0 to 10, with 5 being the minimum score required to pass:

| Spanish Grade | Description |
|---|---|
| Matrícula de honor (9-10) | The most outstanding performance |
| Sobresaliente (9-10) | Excellent performance |
| Notable (7-8.9) | Very good performance |
| Aprobado (5-6.9) | Average performance |
| Suspenso (0-4.9) | Insufficient performance |
| No presentado | Exam not done by the student |

2.  Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|---|---|
| E ALICANT01 | student.mobility@ua.es | http://sri.ua.es/en/movilidad/exchanges/visas.html |
| TR KOCAELI02 | inerasmus@kocaeli.edu.tr | http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence |

3.  Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and

outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|---|---|
| E ALICANT01 | student.mobility@ua.es | http://sri.ua.es/en/movilidad/exchanges/medical-assistance.html |
| TR KOCAELI02 | inerasmus@kocaeli.edu.tr | http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence |

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|---|---|---|
| E ALICANT01 | student.mobility@ua.es | http://sri.ua.es/en/movilidad/exchanges/accommodation.html |
| TR KOCAELI02 | inerasmus@kocaeli.edu.tr | http://int.kocaeli.edu.tr/int/studentexchange.php?Visa=Residence |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature[3] |
|---|---|---|---|
| E ALICANT01 | Prof. Antonio Galiano, Institutional Coordinator | 27/10/16 | |
| TR KOCAELI02 | Assoc.Prof.Doğan YÜKSEL Institutional Coordinator | 24/10/16 | |

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[3] Scanned signatures are accepted